

HELD AT Columbus ON February 10, 2012

The meeting was called to order at 9:00 AM by President Skapin in the Board Room on the 31st Floor of the Riffe Center.

1. ATTENDANCE AND ANNOUNCEMENTS.

Present: Jeffery Skapin, President; Richard Fleischman, Vice President; Steve Sharp, Secretary; August Fluker, Jr., Member; Amy Kobe, Executive Director; Chad B. Holland, Investigator; Cheryl L. Thaxton, Administrative Assistant

Guests- Steve Shinn, AIA

On motion by Mr. Sharp, second by Mr. Fleischman, the following slate of officers was approved for 2012. Motion passed by a 4-0 vote.

Officers: President- Jeff Skapin
Vice President- Richard Fleischman
Secretary- Steve Sharp
Member- August Fluker, Jr.
Asst. Secretary- Vacant

2. CONSENT AGENDA ITEMS

On motion by Mr. Sharp, second by Mr. Fluker and a vote of 4-0, the consent agenda was approved.

A. MINUTES - December 9, 2011

B. REGISTRATION.

1. Emeritus Applications

The Board ratified the applications of the following persons who met the qualifications to become Emeritus Architects.

<u>Cert. No.</u>	<u>Name</u>
4197	NOWAK, Jerome
11325	RADELET, John T.
5880	CELONES, Bienvenido
4111	GEORGE, John

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<u>Cert. No.</u>	<u>Name</u>
5185	PRESTIEN, Robin S.
9249	CHELSEY, Dennis a.
4191	ANDERSON, Larry
5144	RICE, Charles
6538	LALWANI, Chunilal
5718	PLATE, William
5858	BOARDMAN, Thomas D.
2981	SONDLES, James E.
3939	COX, E. Dean
3416	BEUC, Rudolph, Jr.
4763	BJERREGAARD, Elmer E.
4769	CARR, John H.
9190	PAZ, Araceli L.
12757	CARINGTON, Robert W.
3943	WINTHER, Fred M.
5006	WELSH, David L.
7300	GRIEBLING, Roger
5079	LINDERMAN, Richard
6752	BEGLEY, Phillip M.
7031	FIGGINS, Judith C.
4691	YOUNG, James A.
11210	SHAPIRO, Irving
4915	DIEDRICH, Richard J.
6905	ITOMLENSKIS, Michael
4807	WYLER, John L.
8344	PETRE, George M.
4583	VON KIPARSKI, Kuno
6433	HAINES, Richard P.
8762	RICCA, Paul M.
3508	STRAKA, Ronald A.
4689	WHITE, Kendall G.

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2. Reciprocal Registration

The following applicants for registration under the provisions of Section 4703.08 of the Revised Code, previously approved by the Executive Director, were ratified:

<u>Cert. No.</u>	<u>Name</u>	<u>Base State</u>
15480	FORD, Steven	IL
15482	YOUNG, Ryan J.	CO
15483	PETERS, David O.	MI
15484	MARING, Eric J.	MI
15485	REED, Alan E.	MD
15486	KOBAYASHI, Renee	IN
15488	WRIGHT, Craig W.	IL
15489	JESSEN, John G.	IL
15491	GRAUMAN, Frank W.	PA
15493	BLAIR, Robert S.	CA
15494	KLASSEN, Robert A.	CA
15495	QUINN, Barbara W.	KY
15496	SMITH, Killian	MO
15498	HERRINGON, Phillip	SC
15499	BLAKE, Timothy M.	MD
15500	FRANEY, Stephen R.	PA
15501	COFFMAN, Randy S.	AZ
15502	GEHRKI, Bernard J., Sr.	CO
15503	SHINKLE, Jeffrey	KS
15504	DELAO, Ruben M.	TX
15505	STRACK, James E.	GA
15506	HOEFT, Scott T.	MI
15507	SANZ, Rolando	MD
15509	SICKELER, Richard S.	FL

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3. Reinstatement of registration

The following applications for reinstatement of registration were approved and ratified:

<u>Cert No.</u>	<u>Name</u>	<u>State</u>
8957	CULLUM, Thomas D.	IN
12541	FABER, Guy F.	FL
8215	BURSON, Michael L.	OH
11999	PIPTA, Michael W.	WA
9170	LANG, Gregory F.	OH
13696	LAMPRECHT, Loren	NE

4. Ratification of Registration-Examination

The Board ratified the applications of the following persons who have met all requirements of the Board and passed the required examination.

<u>Cert. No.</u>	<u>Name</u>
15481	STADGE, Derrick
15487	MAY, Kyle J.
15490	ADITYA, Sandipan
15492	MAST, Derek M.
15497	PABEN, Dennis
15508	CLIFFORD, Scott
15510	LITTLE, Emily Steiner

C. EXAMINATION.

1. New applications.

The following applications for registration by examination were approved.

<u>App. No.</u>	<u>Name</u>
17642	RIOUX, Michael A.
17643	STANKOVIC, Branko

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<u>App. No.</u>	<u>Name</u>
17626	HARPER, Joshua M.
17627	FALLER, Kevin
17655	JASKIEWICZ, John Jr.
17647	HUBER, Andrew A.
17669	JOHNSON, Ryan P.
17664	OMALIA, Kevin W.
17628	DILISIO, Nicholas
17665	BUCKLAND, Kristen
17673	STAVER, Cassidy

D. CERTIFICATES OF AUTHORIZATION**1. Applications**

The following architectural firms have applied for registration to practice in the state of Ohio. They have met all of the ownership requirements, and have shown proof of registration with the Ohio Secretary of State. These have been reviewed by the investigator for the Board and approved by the Executive Director. Formal certificates have been issued. The board's approval ratifies those actions.

HEINZ ASSOCIATES LLC
RARDIN & CARROLL ARCHITECTS INC.
FRANK BRAINARD-ARCHITECT LLC
THE WORKSHOP ARCH + DESIGN LLC
H. MICHAEL HINDMAN ARCHITECTS PL
DUNN AND ASSOCIATES INC.
MSK2, LLC
RJL ARCHITECTS LLC
AMBITECH ENGINEERING CORP. PC
CREATE | | COLLABORATIVE
RJL ARCHITECTS LLC
JMAC ARCHITECTS & PLANNERS LLC
KELLER STUDIO INC.
ANIMAL ARTS DESIGN STUDIOS, INC.
WENTZ DESIGN LLC
ERDMAN ARCHITECTURE LLC
VON STADEN ARCHITECTS LLC.

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ENVIRONMENTAL DESIGN GROUP, LLC
GWWO, INC.
RANDY COFFMAN ARCHITECTURAL DESIGN LLC
WG:ARCHITECTURE
PROGRESSIVE ARCHITECTURE AND DESIGN OF OHIO LLC
EMARCH LLC
CD ARCH, LLC
KENT BRADLEY ROUSH ARCHITECTS, LLC
PROGRESSIVE ASSOCIATES INC.
KILLIAN SMITH ARCHITECT + ASSOC. PC

E. BUDGET/FINANCE-Financial Report**3. OLD BUSINESS**

- A. Written Contract and Design-Build RFP's** – The Board's position is that written contracts are not required until the architect has been selected. If architects disagree with the amount of detail required by RFP's, they are not obligated to respond.
- B. Effective Date of Change to Seal Rule 4703-3-01**- On motion by Mr. Skapin and Second by Mr. Fluker, the board voted to make the effective date for the seal rule be July 1, 2012. The motion passed by a 4-0 vote.

4. NEW BUSINESS**A. NCARB**

1) Spring Meeting- This year's Spring meeting is being held in Nashville, TN on March 23-24th. Amy, Steve and Jeff will be attending. Steve Sharp is running for Region 4 chair. Steve was asked to run by Walter Wilson, current Region 4 chair. Needs to contact other states and get his name out there. Make sure to feed off of the success of last year's Spring Meeting in Cleveland. No major resolutions on the agenda.

- B. NEW JCARR PROCEDURES**- SB 2 became effective January 1, 2012. The Office of Common Sense Initiative was created by an Executive Order last year. SB 2 requires a Business Impact Analysis be conducted for all new and amended rules affecting businesses, or individuals and where licenses, fees, permits or penalties are involved. The BIA is reviewed by CSI. This adds a new layer to the rule-making process.

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5.

REPORTS

A. **Executive Director's Report**- Director Kobe reported that the Ohio School Facilities Commission and the State Architect's Office are offering seminars on the new Construction Reform law. Director Kobe will be attending on March 9th.

Renewals have been completed for the Architects and both revenue and renewals are down from the last renewal. There has been a large increase in the number of Emeritus Architects.

Continuing Education audits have started; 100 Architects have been audited. We are now doing the LA audits. 20 audits are sent weekly.

Director Kobe also reported the money savings with this renewal in bank fees due to a Chase Bank refund shared by Job and Family Services. This resulted in no bank fees for the entire renewal, with some left for next renewal.

B. **AIA**- A written report is attached.

6.

ENFORCEMENT.

Mr. Skapin moved the Board go into executive session, pursuant to Ohio Revised Code section 121.22 (G) 3, for the purpose of discussing pending or imminent litigation. Mr. Sharp seconded the motion that passed on a roll call vote as follows:

Mr. Sharp	Yes
Mr. Fleischman	Yes
Mr. Skapin	Yes
Mr. Fluker	Yes

The Board returned to regular session at 11:20 am.

A. **Settlement Agreements**

1. **File #2011-44** On motion by Mr. Skapin, second by Mr. Sharp, the Board voted to accept the Settlement Agreement and close the case. Motion passed by a 4-0 vote.

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- 1) **File No. 2012-6:** On motion by Mr. Fluker, second by Mr. Skapin the Board voted to table the case until compliance is obtained. Motion passed by a 4-0 vote.
- 2) **File No. 2012-7:** On motion by Mr. Sharp, second by Mr. Skapin, the Board voted to close the case due to compliance obtained. Motion passed by a 4-0 vote.
- 3) **File No. 2012-8:** On motion by Mr. Fluker, second by Mr. Fleischman, the Board voted to close the case due to compliance obtained. Motion passed by a 4-0 vote.
- 4) **File No. 2012-10:** On motion by Mr. Sharp, second by Mr. Skapin, the Board voted to issue a charge letter and offer a Settlement Agreement and \$1,500 fine, NCARB Ethics Course. Fine is to be paid within 6 months. Motion passed by a 4-0 vote.
- 5) **File No. 2012-12:** On motion by Mr. Skapin, second by Mr. Sharp, the Board voted to issue a warning letter and close the case. Motion passed by a 4-0 vote.
- 6) **File No. 2012-13:** On motion by Mr. Fluker, second by Mr. Skapin, the Board voted to close the case due to compliance being obtained. Motion passed by a 4-0 vote.
- 7) **File No. 2012-14:** On motion by Mr. Sharp, second by Mr. Skapin, the Board voted to issue a charge letter and offer a Settlement Agreement and \$500 fine, complete the NCARB Ethics Mini Monograph and complete the deficient CE hours. Motion passed by a 4-0 vote.

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C. **2nd Review Cases**

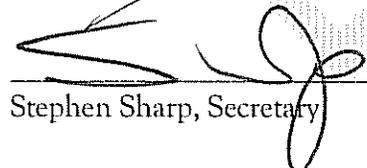
1. **File No. 2011-37:** On motion by Mr. Skapin, second by Mr. Sharp, the Board voted to counter the counter offer for the Settlement Agreement to include \$3,000 fine to be paid in full within one year, a 3 year suspension beginning after all divisions of the ARE have been passed, and completion of NCARB Professional Conduct Monograph. The motion passed by a 4-0 vote.
2. **File No. 2011-43-** On motion by Mr. Fluker, second by Mr. Skapin, the Board voted to close the case due to compliance being obtained. The motion passed by a 4-0 vote.

8. **ADJOURNMENT.**

Mr. Skapin moved the meeting be adjourned at 11:26 AM. Mr. Fleischman seconded the motion which passed by a 4-0 vote.



Jeffery Skapin, President



Stephen Sharp, Secretary