

Columbus

September 13, 2013

The meeting was called to order at 9:02 AM by Richard Fleischman in the Board Room on the 31st Floor of the Riffe Center.

1. ATTENDANCE AND ANNOUNCEMENTS.

Present: Richard Fleischman, President; Stephen Sharp, Vice President; August Fluker, Jr., Asst. Secretary; Amy Kobe, Executive Director; Chad B. Holland, Investigator; Cheryl L. Thaxton, Administrative Assistant; Barry McKew, Asst. Att. Gen.

Mr. Bowen, Secretary, arrived at 9:10 am

Guests- Jud Kline, AIA

2. CONSENT AGENDA ITEMS

On motion by Mr. Fluker, second by Mr. Sharp and a vote of 3-0, the consent agenda was approved.

- A. MINUTES- June 7, 2013
- B. FINANCE- Financial Report- August 31, 2013
- C. CREDENTIAL REPORT- September 1, 2013
- D. REGISTRATION.

1. **Emeritus Applications**

The Board ratified the applications of the following persons who have met the qualifications to become Emeritus Architects:

<u>Cert. No.</u>	<u>Name</u>
3959	MALONE, Dennis
6434	HAWK, Jack L.

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2. Reciprocal Registration

The following applicants for registration under the provisions of Section 4703.08 of the Revised Code, previously approved by the Executive Director, were ratified:

<u>Cert. No.</u>	<u>Name</u>	<u>Base State</u>
15881	MORLEY, Darren Charles	IN
15882	MCMAHON, Michael	WI
15884	BUTTRAM, Edwin	AK
15885	BITTNER, Patricia	WA
15886	WAMBACH, Todd	IN
15887	POTTER, Dana	CO
15889	BERE, Kenneth M.	PA
15892	PURVIS, A. Christopher	NM
15893	MOBLEY, James	AK
15894	HANSCH, Scott	WI
15895	PORTMAN, John	GA
15896	JACOB, Robert	CA
15897	LEVEY, Douglas	NY
15898	ALBERT, Steven M.	KY
15899	LASTOVICA, James A.	AK
15900	WEINZPFEL, Jane	MA
15901	CHILDERS, Robert D.	TX
15902	CHAPMAN, Thomas	TX
15903	SAMACH, Raphael	NY
15905	BLOOD, David	IL
15906	NICHOLSON, David B.	NY
15907	GROSS, Marc	NY
15909	SCHROEDER, David E.	TX
15910	JONES, Emerson Jr.	TX
15920	SELTIN, Christofer	MI
15923	WESTHAFFER, William	PA
15924	GIATTINA, Christopher	AL
15925	BIGGERS, Christopher	MI
15926	EBBRECHT, Bogue	TX
15927	ZAIC, Randall	GA
15928	MAGEE, Christopher	KY
15931	DRACHMAN, Leon	MA
15932	SULLIVAN, Kevin	MA
15933	FETH, David	MA
15934	SMITH, Stephen R.	NE
15935	KLEE, Charles	MA

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Reciprocal Registration (Continued)

<u>Cert. No.</u>	<u>Name</u>	<u>Base State</u>
15936	RITCHIE, Paul	NE
15940	SCHMIDT, Juergen M.	FL
15941	JONES, Burke	KS
15942	HODGES, James. M.	NC
15943	CAMPBELL, Dudley	AZ
15944	KORB, Jason	WI
15945	PATEL, Mukesh	TX
15946	DIAL, David B.	FL
15947	CHUDOVAN, John	VA
15948	OMO, Gregg	VA
15949	MUROFF, Michael	FL
15950	PETERS, Lynn	TX
15951	SAUL, Leslie	MA
15952	CORATHERS, Thomas	VA
15953	CHOLUIBUL, Thanyapat	MD
15954	CAMPBELL, Virginia	TN
15955	PECK, Robert	WI
15957	SCOTT, G. Steven	MO
15958	VYAS, Ruchik	NY
15959	MIZE, Timothy	MS
15960	CAGE, Lisa	CO
15961	HENDERSON, William	MO
15962	POTTER, Bradford	MI

3. Reinstatement of registration

The following applications for reinstatement of registration were approved and ratified:

<u>Cert No.</u>	<u>Name</u>	<u>State</u>
3953	ECONOMIDE, Dimitrios	
12644	BRIMMEIER, Jan	PA
12833	HILE, Jeffrey T.	IN

4. Ratification of Registration-Examination

The Board ratified the applications of the following persons who have met all requirements of the Board and passed the required examination.

<u>Cert. No.</u>	<u>Name</u>
15883	DINOVI, Leslie
15884	BUTTRAM, Edwin
15888	BLASER, Mark
15890	SUNDRUP, Michael
15891	MILLER, Brant
15904	KIRICH, Jacqueline
15908	IACOBUCCI, Dominic
15911	MACRAILD, Matthew
15912	MUTCHLER, Matthew
15913	NOBLE, Kevin
15914	RODMAN, Richard D.
15915	SCHWOPE, Steven
15916	WISNIEWSKI, Emily Ann
15917	HORIGAN, Patrick
15918	CRISTOFARO, Nicholas
15919	MCKEOWN, Andrew
15921	BLUMENSHEID, Bradley
15922	MARDIN, O'Sam
15929	ALLEMAN, Scott
15930	HECKMAN, Stephen K.
15938	GINGRICH, Benjamin
15939	PERVIZ, Ervin
15956	SIMPSON, Brian

E. EXAMINATION.

1. New applications.

The following applications for registration by examination were approved.

<u>App. No.</u>	<u>Name</u>
18060	KIM, Bona
18070	GILMORE, Jennifer
18051	MARTIN, Natalie
18122	KILLIAN, Anthony L.

F. CERTIFICATES OF AUTHORIZATION

1. Applications

The following architectural firms have applied for registration to practice in the state of Ohio. They have met all of the ownership requirements, and have shown proof of registration with the Ohio Secretary of State. These have been reviewed by the investigator for the Board and approved by the Executive Director. Formal certificates have been issued. The board's approval ratifies those actions.

PKA ARCHITECTS, IN.C
 RFB COLLABORATIVE, LLC
 WILLIAMSON SHRIVER ARCHITECTS INC.
 MARTIN J. LANGE ARCHITECTS LLC
 ALLIANCE ARCHITECTS, INC.
 JOHN PORTMAN & ASSOCIATES, INC.
 ARCH-IT TECT, INC.
 HUITT-ZOLLARS + MORRIS, INC.
 DG ARCHITECTURE, LLC
 SAMACH + SEO ARCHITECTURE & PLANNING LLP
 MARK A. OPPENHUIZEN AIA, PC
 5G STUDIO COLLABORATIVE LLC
 HMD GROUP PA
 BENCHMARK GROUP ALLIANCE PLLC
 GIATTINA AYCOCK ARCHITECTURE STUDIO INC.
 BRUCE A. HARRIS ARCHITECT LLC
 WITHERS DESIGN GROUP, INC.
 ENVIRONETICS DESIGN, PC
 KREATE LLC

3. NEW BUSINESS

A. **Personnel Policy Revisions**

- 1) On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to approve the policy "Board Member Appointments". Motion passed by a 3-0 vote.
- 2) On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to authorize the Executive Director to authorize certain policies relative to the management of the office. Motion passed by a 3-0 vote.

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Personnel Policy Revisions Continued

- 3) On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to approve the "Hiring Policy" as written. The motion passed by a 4-0 vote.
- 4) On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to change the policy on Processing of Non Payroll Expenditures from a Board approved policy to an Executive Director approved policy. Motion passed by a 4-0 vote.
- 5) On motion by Mr. Fluker, and second by Mr. Sharp, the Board voted to adopt the new policy "Officers of the Board". Motion passed by a 4-0 vote.
- 6) On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to adopt the policy "Political Activity Policy". Motion passed by a 4-0 vote.
- 7) On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to change the policy "Procedures for Processing Applications and Renewals" from a Board approved policy to an Executive Director approved policy. Motion passed by a 3-1 vote.

On motion by Mr. Sharp, second by Mr. Fluker, the Board voted to approve the remainder of the revisions to Office Policies and Procedures as written. Motion passed by a 3-0 vote, Mr. Bowen abstained.

B. Canadian MRA-Mutual Recognition Agreement.

On motion by Mr. Bowen, second by Mr. Sharp, the Board voted to accept the Mutual Recognition Agreement as written. The motion passed by a 4-0 vote.

4. OLD BUSINESS

A. Military Licensing- No action was taken on this matter.

5. REPORTS

A. Executive Director- Written Report Provided

Reports Continued.

- B. AIA- Jud Kline was in attendance. Ohio Valley Regional Convention is September 26th thru 28th in Louisville, Kentucky. The newly created program, AIA C.A.R.E.S. (AIA Ohio Catalyst for Architectural Registration Exam Scholarship), which is a program to reimburse economically challenged associates for costs associated with taking and successfully passing the ARE, has only three applications to date. The AIA Ohio Foundation has created a Cornerstone Award for firms who recognize newly registered architects. Firms can donate to this fund. Students who receive AIA scholarships will be paired with an AIA mentor.
- C. NCARB/Region 4- Steve Sharp reported that the region will be hosting the 2013 NCARB Region 4-Educators/Member Board Member Symposium in Minneapolis, MN on October 19th. Seminar will be held at the University of Minnesota. Nine schools are represented so far, 7 Board members, which include Steve Sharp and Richard Fleischman, two member board executives, including Amy Kobe, and host Renee Cheng from the University of Minnesota.

5. **ENFORCEMENT.**

Mr. Fluker moved the Board go into executive session, pursuant to Ohio Revised Code section 121.22 (G) 3, for the purpose of discussing pending or imminent litigation. Mr. Sharp seconded the motion that passed on a roll call vote as follows:

Mr. Sharp	Yes
Mr. Bowen	Yes
Mr. Fluker	Yes
Mr. Fleischman	Yes

The Board returned to regular session at 10:57 AM.

A. Settlement Agreements-

- 1) **File #2013-28: Kenneth A. Fisher, Cert. No. 11109:** On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to accept the Settlement Agreement and close the case. Motion passed by a 4-0 vote.
- 2) **File #2013-37: Jeffrey A. Pierce, Cert. No.8298:** On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to accept the Settlement Agreement and close the case. Motion passed by a 4-0 vote.

B. New Cases

- 1) **File No. 2013-41: Richard N. Bennett, Architectural Remodeling-** On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to table this case pending response.
- 2) **File No. 2013-42: Kevin P. Guigou, Cert. No. 8252-** On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to issue a charge letter and offer a Settlement Agreement and \$1,500 fine and completion of deficient CE and NCARB Ethics course. Motion passed by a 4-0 vote.
- 3) **File No. 2013-43: Larry J. White, Cert. No. 9704-** On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to issue a charge letter and offer a Settlement Agreement and \$1,000 fine and NCARB ethics course and completion of deficient CE. Motion passed by a 4-0 vote.
- 4) **File No. 2013-44: Timothy Lai, Cert. No. 14111-** On motion by Mr. Fluker, second by Mr. Bowen, the Board voted to issue a charge letter and offer a Settlement Agreement and \$1,500 fine and completion of deficient CE and NCARB Ethics course. Motion passed by a 4-0 vote.
- 5) **File No. 2013-45: Lawrence D'Amico, Cert. No. 7183-** On motion by Mr. Fluker, second by Mr. Bowen, the Board voted to issue a charge letter and offer a Settlement Agreement and \$500 fine, complete deficient CE and NCARB Ethics Course. Motion passed by a 4-0 vote.
- 6) **File No. 2013-46: Henry A. Penttila, Cert. No. 5926-** On motion by Mr. Fluker, second by Mr. Bowen, the Board voted to issue a charge letter and offer a Settlement Agreement and \$1500 fine, complete deficient CE and NCARB Ethics Course. Motion passed by a 4-0 vote.

New Cases Continued

- 7) **File No. 2013-47: William R. Hotz, Cert. No. 7047-** On motion by Mr. Fluker, second by Mr. Bowen, the Board voted to issue a charge letter and offer a Settlement Agreement and \$1500 fine, complete deficient CE and NCARB Ethics Course. Motion passed by a 4-0 vote.

C. 2nd Review Cases-

1. **File No. 2013-18: Allan B. Clough, Cert. No. 2331-** On motion by Mr. Fluker, second by Mr. Sharp, the Board voted to accept the Settlement Agreement and close the case. Motion passed by a 4-0 vote.
2. **File No. 2013-39- Donald P. Kiley, Cert. No. 12431-** On motion by Mr. Fluker, second by Mr. Bowen, the Board voted to dismiss and close the case. Motion passed by a 3-0 vote. Mr. Sharp abstained.

D. Hearing Deliberation

- 1) **File #2013-14: Bertram C. Alexander, Cert. No. 12431:** On motion by Mr. Fluker, second by Mr. Bowen and passed on a roll call vote as follows:
- | | |
|----------------|-----|
| Mr. Fleischman | yes |
| Mr. Bowen | yes |
| Mr. Fluker | yes |
| Mr. Sharp | yes |

The Board voted to accept the Statement of Facts, Conclusions of Law, and to modify the Recommendation to increase the fine to \$3,000.

- 2) **File #2013-24: Jerry L. Peifer, Cert. No. 7524:** On motion by Mr. Fluker, second by Mr. Bowen and passed on a roll call vote as follows:
- | | |
|----------------|-----|
| Mr. Fleischman | yes |
| Mr. Bowen | yes |
| Mr. Fluker | yes |
| Mr. Sharp | yes |

The Board voted to accept the Statement of Facts, Conclusions of Law, and to modify the Recommendation to increase the fine to \$3,000.

- The December 6th Board meeting was changed to Tuesday, November 26th.

6. ADJOURNMENT.

Mr. Fluker moved the meeting be adjourned at 11:08 AM. Mr. Sharp seconded the motion which passed by a 4-0 vote.

Richard J. Fleischman, President

Richard L. Bowen, Secretary